International Exhibition-Conference

PAINTINDIA 2012

Serious business for your industry

Concurrent Show: **PAINTSHOP 2012**

India's proud global event for the paints, coatings, inks, construction chemicals and adhesives-sealants industries

23-25 February 2012
Bombay Exhibition Centre,
Mumbai, India

www.paintindia.in

EXHIBITORS' MANUAL

PAINTINDIA 2012

February 23rd - 25th 2012
Hall I, NESCO, Mumbai Exhibition Centre, Goregaon (East), Mumbai, India

EXHIBITORS MANUAL

Contents

1. Letter to the Exhibitors
2. Attention:Exhibitors
   - 2.1 Exhibition Schedule at a Glance
3. Event at a Glance
   - 3.1 Basic Information
4. Rules & Regulations
5. Set-Up (Move-In) and Dismantle (Move-Out)
   - 5.1 Set-Up
   - 5.2 Access to exhibition floor
   - 5.3 Dismantle
6. Official Event Schedule
   - 6.1 Exhibition schedule
7. Facilities for Exhibitors
   - 7.1 Passes for Exhibitors, Installer and Services
   - 7.2 Exhibitors badges:
   - 7.3 Name Board/Fascia
   - 2.4 Booth Size & Facilities
   - 7.5 Bare space
   - 7.6 Exhibitors Profile
   - 7.7 Exhibitors Fascia Name
8. House Keeping
9. EXHIBITION DIRECTORY
10. SECURITY/ INSURANCE
    - 10.1 Fire Prevention
    - 10.2 Security

11 Official Vendors/contractors
   - 11.1 Contractors
   - 11.2 Exhibition Stands Fabricator
   - 11.3 Freight & Forwarding Agency
   - 11.4 Cafeteria
   - 11.5 Travel Desk
   - 11.6 Audio-Visual System
   - 11.7 Octroi Clearing Agency
   - 11.8 Hostess

12. Additional Requirement Form
13. FREQUENTLY ASKED QUESTIONS
14. Do's and Dont's
15. Typical Shell Scheme Layout
16. Annexure - 1
17. Annexure - 2
18. Annexure - 3
19. List of Service Providers

PAINTINDIA 2012

February 23rd - 25th 2012
Hall I, NESCO, Mumbai Exhibition Centre, Goregaon (East), Mumbai, India

1. LETTER TO EXHIBITORS'

Dear Exhibitor,

The following manual is an attempt to make your exhibit at **PAINTINDIA 2012**, a wholesome, memorable and fruitful exercise. **paintindia** has been conducting its widely acclaimed exhibition for the last 18 years with the aim to provide an opportunity for the industry to update visitors and users on advancements, product updates, solutions and services. To touch this goal it attempts to eventually endow you with a cost-effective marketing and networking platform.

As a first time exhibitor or even a long-time participant in this exhibition some basic guidelines can make your experience a success. Read the Exhibitor Service Manual and take advantage of the information available on the website, www.paintindia.in. Send out generic emails letting people know what you are presenting at the show, why they should visit your booth, advertise your booth number. Pre-planning and pre-promotion are valuable tools to let registrants know your company. Set up as many meetings as possible in advance. Review your goals and objectives for the event. Onsite at the exhibition make your booth or stall as inviting as possible. Greet all passersby, make them feel as comfortable as possible, have your business cards and literature on hand at all times.

The manual will provide an overview of the event and elaborate upon all basic practicalities involved with the event for your assistance. It covers rules and regulations; the set-up process; the facilities offered; about official vendors and services, and other details.

We look forward to a productive experience of yours in **PAINTINDIA 2012**. Feel free to get in touch with us in case of any further queries.

Warm regards,

Dilip Raghavan
Editor Publisher
paintindia

2. Attention: Exhibitors

1. Please read the Exhibitor's Manual carefully.
2. Please submit essential service forms immediately in order to serve you better by the organizers.
3. Local and site regulations: Exhibitors are required to abide by the local site regulations with respect to law, order and safety etc.
4. Please retain this manual with you during erection/exhibition/dismantling period of the exhibition.
5. All forms must be filled in either typed form or in capital letters.

2.1 EXHIBITION SCHEDULE AT A GLANCE

DATE & TIME	DAY	EVENTS
Build-up-period		
21st February 2012 10:00 a.m	Tuesday	Booths set up - Bare space
22nd February 2012 10:00 a.m.	Wednesday	Booths set up - Shell scheme
22nd February 2012 09:00 p.m.	Wednesday	Completion of all booths – both Raw & Shell Scheme
22nd February 2012 11:00 p.m.	Wednesday	• All unwanted stores/refuse to be cleared • Final Cleanig of halls and completion of all booths.
Exhibition Period		
23rd February 2012 10:00 a.m.	Thursday	Exhibition inauguration
23rd-24th February 2012 10:00 - 6:00 p.m.	Thursday Friday	Exhibition timings
25th February 2012 10.00 - 4:00 p.m.	Saturday	Exhibition timings
Dismantling Period		
25th February 2012	Saturday	Exit Passes (All Exhibitors must take duly signed and Stamped Exit Pass from the Organisers by 4.00 pm
25th February 2012 4:00 p.m. - 12.00 p.m.	Saturday	Dismantling and removal of exhibits and materials Site Closes at 24 hrs.

3. EVENTS AT A GLANCE

3.1 Basic Information

Title	:	**PAINTINDIA 2012**
Dates	:	February 23rd-25th, 2012
Venue	:	Hall I, NESCO, Mumbai Exhibition Centre, Goregaon (East), Mumbai, India
Exhibition timings	:	Tursday, 23rd February 2012 10:00 - 6:00 p.m.
		Friday, 24th February 2012 10:00 - 6:00 p.m.
		Saturday, 25th February 2012 10.00 - 4:00 p.m.

4. RULES & REGULATIONS

- Stands will be allotted on first-come first-basis.
- All payments should be made by bank draft, account payee crossed cheque or wire transfer favoring "EXPOCON INTERNATIONAL" payable at Mumbai.

  Bank Details
  Banker's Name: UCO Bank
  Branch: Worli
  MICR Code No.: 400028035
  Branch Code:0265
  Address: Centruy Bhavan, Worli, Mumbai, 400 025
  Name of A/c Holder: Expocon International
  Current A/c Number: 02650200001389
  Swift Code: UCBAINBB014
  IFSC Code:UCBA0000265(India)

- Do drop a mail to organisers on paintindia.2012@gmail.com/colorpub@vsnl.com upon completion of wire transfer / payment so that further formalities could be fulfilled.
- No stand will be left unattended during the exhibition. Staff of exhibitors must be present at least 30 minutes before the visiting hours of the exhibition.
- The exhibitor should not cause any damage to the site/ building/ stand.
  Any such damage will be made good at the expense of the exhibitor. The exhibitor will also indemnify the organizers against any claims resulting from mishaps due to faulty equipment/faulty handling of material or non-observance of legal or safety requirements by them.
- Arrangements will be made for providing security after the exhibition hours by the Bombay Exhibition Centre. (Not for individual stall)
  The organizers are not responsible for any theft, pilferage, loss or damage of any material, goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.
- Insurance of exhibits, against all risks prior to, during and after the exhibition should be done by the exhibitors at their own cost. The organizers will in no way be responsible for any loss or damage.
- All cancellations/ refund requests must be sent to the PAINTINDIA 2012 secretariat in writing. A 25% cancellation fee will be assessed on cancellations received before 31st Dec. 2011. No refunds will be processed after 31st Dec. 2011.
- Under the conditions of Force Majeure, which also include strike, lock out, closure, riot etc., the Organisers reserve the right to alter the opening dates and duration or curtail, cancel or suspend in whole or part of the Exhibition. In such an event, the exhibitor is entitled neither to rescind the contract nor to claim any compensation or damages. In case of cancellation of the Exhibition the stall rental will be refunded to the exhibitor, after deducting the proportionate costs, already incurred by the Organisers, and the cost of any additional service provided to the exhibitor.
- If due to force Majeure or other unavoidable circumstances, the organizers are forced to cancel the exhibition, the exhibitor will not be entitled to claim damages or compensation of any kind. The organizers reserve the right to reschedule the event.

- The organizers may alter or add new rules and regulations for the benefit of the exhibition. Such rules will be given in writing and will be binding on all exhibitors.
- Adjudication, in case of any dispute, as provided by the High Court of Mumbai would be binding on all parties.

5. SET UP AND DISMANTLE

5.1 Set Up (Move-In)

- Exhibitors who have taken up the **bare space** can move-in to the exhibition floor at NSE on **21st February 2012 at 10 a.m.**
- Exhibitors who have taken up the **built up booth** can move-in to the exhibition floor on **21st February 2012 at 5 p.m**
- Ensure to notify your contractor/vendor of the established schedule to avoid unnecessary delays and problems.
- Installation must be completed, and all aisle ways cleared by **22nd February 2012 at 6 p.m.**
- Shipments can arrive for unloading and delivery to booth ONLY DURING SCHEDULED EXHIBITION MOVE-IN PERIOD.

5.2 Access to Exhibit Floor (Move-In & Move-Out)

Exhibitor personnel/labour assigned to duty during installation and dismantling need to get a temporary check-in pass by the security personnel at the lobby gate or from the Security office near the staff service door of the NSE.

5.3 Dismantle (Move-Out)

- No exhibit, in whole or part, may be removed from the assigned space during the period of exhibition.
- No Contract labour for removal will be allowed into the Exhibition Hall prior to 15:00 hrs on 25th February 2012.
- All Packing must be complete and removed from the Exhibit floor by 24:00 hrs, on 25th February 2012.
- After this, the Organisers will be at liberty to remove and store the goods at other places at the cost and risk of exhibitors.

6. OFFICIAL EVENT SCHEDULE

6.1 Exhibition Schedule

Booths set up - Bare space	:	Tuesday 21st February 2012	10:00 a.m
Booths set up - Shell scheme	:	Wednesday 22nd February 2012	10:00 a.m.
Exhibition inauguration	:	Thursday, 23rd February 2012	10:00 a.m.
Exhibition timings	:	Thursday, 23rd February 2012 Friday, 24th February 2012 Saturday, 25th February 2012	10:00 - 6:00 p.m. 10:00 - 6:00 p.m. 10.00 - 4:00 p.m.
Exhibition dismantle	:	Saturday 25th February 2012	4.00pm -12.00 midnight

7. EXHIBITORS FACILITIES

Exhibition area (Sq. mts)	9	12-18	18-24	24-36	36-48	48-81	81 & more
No. of passes	4	5	6	8	10	12	as required by exhibitors

7.1 Passes for Exhibitors, Installers and Services

Exhibitors' staff should wear proper identification on their person and shall produce the same whenever demanded by the authorized security personnel or representative of the PAINTINDIA Secretariat any time during the construction, exhibition or dismantling period. Anybody found to be without proper identification or of dubious character or behaving in a drunken or disorderly manner, or committing an offence, trespass, nuisance or rude behavior shall be removed forthwith from the Exhibition area.

Exhibitor passes are valid from:
21st February 2012 to 25th February 2012

Installers' passes are valid from:
2nd & 3rd March 2010 & 6th March 2010 (1400 hrs to 2300 hrs)

21st & 22nd February 2012 & 25th February 2012 (4pm. to 12 midnight)

The passes will be handed over to the authorized representative of the exhibitors on 21st & 22nd February 2012 during installation at the Registration Desk at Hall No. 1 at the venue.

7.2 Exhibitors badges

All exhibitors are requested to register the names of representatives from their organization not later than **10th February 2012**.

Exhibitors can collect their exhibitor badges from PAINTINDIA registration desk at NSE, Hall I, Goregaon on 22nd/23rd/24th February 2012.

Exhibitors badges and visitors passes can be collected from the registration desk.
Forms for visitor's passes are also available and can be filled on in advance to avoid any delays at the registration counter at the venue. (Refer Annexure 1)

7.3 Name Board/Fascia

Exhibitors are requested to send their name either typed or clearly printed in CAPITAL LETTERS before 10th February 2012.

7.4 Booth Size & Facilities

- Under the standard shell scheme/buildup booth each booth will be provided with carpet, and :

Standard Shell Scheme (sq. mtr.)	Table	Chair	Spot Light	Elec.Socket 5 amp	Dustbin
9	1	2	3	1	1
12 &15	1	3	4/5	2	1
18	2	4	6	2	2
24	3	6	9	3	2
36	4	8	12	3	2

L - 1 mt.
W- 1/2 mt.
H - 2 1/2 feet

No rebate will be given if the exhibitor decides not to avail any of the above shell scheme provision. Exhibitors must request for electrical/ power source as required by them over and above the above entitlement.
On show days, exhibitor staff will be allowed in the exhibition hall strictly for only half an hour after closing time to refurbish and/or service their exhibits/stand.

No representative of exhibitors will be allowed inside during the show timings without the exhibitor badges

7.5 Bare space

The space rental includes electricity upto a limit of 10 kV. It does NOT include charges for telephone/fax line, e-mail, electricity installation & consumption charges (beyond prescribed limit mentioned above), water connection, and also for the compressed air for which separate tariffs are prescribed.

Construction cost is to be borne by the exhibitor for their stalls.

There are pillars in the Exhibition Hall No. 1 in some places as well as electric panels and underground trenches in the Exhibition Halls.

7.6 Exhibitors Profile

All exhibitors are requested to forward their company logo, in PDF and/or CDR format, along with a brief write up of about 100 words on their company including address, telephone and contact details, for inclusion in the Exhibitors Profile, to paintindia.2012@gmail.com not later than **1st February, 2012**. (Refer Annexure 2 for format)

7.7 Exhibitors Fascia Name

All exhibitors are requested to forward the fascia name to be put at the respective booths not later than 10th February 2012 to paintindia.2012@gmail.com (Refer Annexure 3 for details)

8. House Keeping

8.1 Overall Height of Display

Please note that:
(a) Booths in Rows A1-A9 have max. height of 5 mtrs.
(b) Booths in Rows A10-A42 have max. height of 6 mtrs.
(c) Booths in Rows A43-A60 have max. height of 5 mtrs.
(d) Booths in Rows A61-A80 have max. height of 6 mtrs.
(e) Booths in Rows B,C,D,E,F and G have max. height of 6 mtrs.

It is very important to note this during stall design and execution.

8.2 Power Connection

Exhibitors should submit their requirement of Electric Power Load in KW latest by **1st February 2012** to the Organizers at paintindia.2012@gmail.com. The electric power point is placed at the bottom level of pillars at a suitable place near exhibitor's booth for Built-up and Raw space. Internal distribution and fittings will have to be done by the exhibitor at his own cost.

Exhibitors are advised to install equipments like voltage stabilizers/CVTs/UPS/ Isolation Transformers air-pressure equipment for their sensitive machines/exhibits.

The organizers reserve the right to disconnect any installation that, in their opinion, is dangerous or likely to cause annoyance to visitors or other exhibitors.

8.3 Lighting of exhibits

The system of exhibits lighting shall be so worked out that the visitors shall not see fittings and no light directly falls on the eye of the viewer.

8.4 General Guidelines

Exhibitors should design their stall in such a manner to ensure clear access to emergency exits, service doors. Exhibitors chairs or table or any other equipment should not be placed outside the shell or the allocated space.
Any construction should stand independent from structural pillars of halls etc. No hanging from the ceiling should be undertaken, unless with special written consent from organisers.

The exhibitors will ensure removal of the packing boxes, unused display aids from the hall before opening of the exhibition. The use of fire hazard materials like thatch, dry grass and other similar inflammable material is not permitted. Only fire retardant material should be used for construction and decoration of booths.

8.5 Storage of empty cases

No empty cases or packing materials will be allowed to be kept in the exhibition. Exhibitors are responsible for arranging the storage or disposal of empty crates and other material. Exhibitors who require assistance for storage facility may contact the site handling agencies.

8.6 Removal of Waste & Cleaning

Exhibitors are advised to keep waste bins for storing metal chips and other waste material in their stalls. In the evening, after exhibition hours. These bins should be kept in the passage outside the stalls. Exhibition Authority will arrange to clean the Exhibition halls and collect waste material in the evening. However inside stall cleaning will be carried out by exhibitors themselves.

8.7 Photographs & video films

The Exhibition Authority has exclusive right to take photographs and video films of the Exhibition stalls. The Exhibitors can take photographs of their own stalls and visitors.

8.8 Help Desk

The front desk will attend to the problems relating to construction of stands, supply of furniture, carpets, specially ordered items and miscellaneous arrangements.

9. EXHIBITION DIRECTORY

Advertising opportunities are available in the official Event Directory to be published by PAINTINDIA. Further details can be obtained by contacting us at paintindia.2012@gmail.com. Please note that there is no other authorised publication and/or media partner for this event.

10. SECURITY/ INSURANCE

The organisers are dedicated to making this year's show safe and secure. We have made every effort to arrive at a state of reasonable security for all exhibitors.

Although the organizers and the exhibition centre exercise reasonable care for the protection of your materials, neither the organizers nor the exhibition centre will be responsible for any bodily injury, damage or loss to your personnel or property during the period of time you have contracted for your booth.

Security will be provided in the exhibition area after the exhibition hours by the exhibition centre. However all Exhibitors are requested to remove their valuables from their booths when the exhibition area is closed or unattended. Neither the organizers nor the exhibition centre will carry insurance on your behalf.

Equipments should be insured both in transit and on location at the exhibition for the entire period it is on the exhibition site.

Reporting Theft

If something is missing from your booth, report it immediately to security. The organizers will not be responsible for any lost or stolen goods.

Lost and Found

During Exhibition, the registration desk serves as a lost and found counter. You will need to identify or describe your lost item to the staff member at the registration desk to claim your item if it is traced.

Emergency Exits

Take note of all exits in the exhibition hall especially the ones closest to your booth.

Fire and Safety:

Adequate fire-fighting facilities are available at the venue

Exhibit booths should not block or obstruct access to fire fighting and emergency equipments under any circumstances. All fire hose connections, extinguisher cabinets, and fire alarm call stations must be visible at all times.

Damages:

The exhibitor will have to bear costs for any damage caused to the panels or any of the fittings and will pay directly to the construction agency. The organizers in no way will be responsible for the same. The Exhibitors are advised not to nail any of the banners or exhibits to the panels or use any adhesive that may damage panels. Exhibitors are also advised to cover carpet in and around their booth to avoid any damage during construction or while decorating their booth.

10.1 Fire Prevention

Exhibitors are requested to comply with all the fire prevention/safety measures needed in their stalls. Fire Extinguishers are available on hire.

10.2 Security

Day and night security will be maintained by the Organisers for the whole duration of the Exhibition, including build-up and dismantling periods. Every reasonable precaution will be taken to ensure the security and safety of the Exhibition premises and the contents thereof. However, the Organisers cannot be held responsible for any loss or damage which may befall any person or property of the exhibitors.

11. OFFICIAL VENDORS/CONTRACTORS

11.1 Contractors

Exhibitors are required to sign on behalf of all their contractors (other than the Official Shell Scheme Contractors) an Undertaking in the prescribed form (Annexure-4) guaranteeing their observance of the regulations laid down by the Organisers before admission. Passes will be issued to them to carry out construction and dismantling work during the build-up and break-down period.

11.2 Exhibition Stands Fabricator

The following Stand Construction agency has been appointed as an official contractor to take up the work of setting up of built-up stands and providing display accessories, furniture and facilities to the exhibition. Exhibitors may contact them for their requirements such as accessories, furniture, lights, extra electric power, fascia name etc: Please ensure a copy of all related communication is marked to paintindia.2012@gmail.com. Annexure 5 can be used for this.

Qurbania Interiors
Exhibition Fabricators & Contractor
Mohd. Amin
Gala No. 4&5, Kothari Compound,
Behind National Kanta Khairani Road,
Sakinaka, Mumbai - 400 072.
Tel.: 2852 3775/ Mobile: 9821881484
Email: qurbaniainteriors@gmail.com

11.3 Freight & Forwarding Agency

The official freight forwarding agencies for PAINTINDIA 2012 are

Manoj Sharma/Kartik Soman
R.E. Rogers India Pvt Ltd.
501/502, MIDAS, Sahar Plaza Complex,
Mathuradas Vasanji Road, Andheri (E),
Mumbai - 400 059
Tel No - 022 3088 0313 / 022 3088 0309
Fax No - 022 2820 8942.
Email: rerogers_mumbai@vsnl.com
Mob - +91 9821043858 / +91 9821033809

Armayesh Buhariwala/Tahir Ali Shaikh
Buhariwala Logistics
Vakharia House, 1st Floor
51/53, Bora Bazar Street,
Fort, Mumbai - 400 001. India
Tel.: +91-22-2262 5450/53; Fax: +91-22-2262 2724
Mob.: +91-98200 64594 Armayesh
Mob.: +91-98925 03453 Tahir
Email: armayesh@buhariwalasglobal.com
info@buhariwalasglobal.com

Rajesh Utekar - General Manager
Orient Marine Lines Pvt. Ltd.
75, Mint Road, Fort, Mumbai - 400 001.
Tel.: +91 22 22625134, 22694419, 22659144
Fax: +91 22659143, 22701306
Email: rajeshu@orientm.com,
infomum@orientm.com
Mobile: 0091-9821028961

Approved overseas exhibitors will be allowed duty free import of Exhibits for display at the **PAINTINDIA 2012**. The details for the same can be obtained by contacting our official freight and forwarding agents.

In the event that exhibitors wish to engage the services of their own agents for this purpose, they are free to do so. In such cases, please contact the organisers for the relevant initial background documentation.

11.4 Travel Desk

Please contact for your room bookings & Travel arrangement in Mumbai

Rodney D'souza
Manager
Reunions N Vacations
171, 2nd Floor, Sunrays Shopping Centre,
Charkop Market, Next To Apna Bazaar,
Kandivali (West), Mumbai - 400 067. INDIA.
Tel: + 91 22 28608100; Fax: + 91 22 28608099
Mob: +91 9820904132
rodney@reunionsnvacations.com, info@reunionsnvacations.com
Visit us at: www.reunionsnvacations.com

Mr. Sanjay Gandhi
Grin Travels
10, Peninsula Centre, S. S. Rao Road,
Parel, Mumbai - 400 012. India
Tel.: +91 -22-413 4005; Mob.: +91-8108047709
Email: admin@grintravels.com Website: www.grintravels.com

11.5 Audio-Visual Systems

All relevant A-V equipment (LCD projectors, Plasma TVs etc.) can be rented from:
Span Audio Vision
Mr. Hitesh Shah
Shop No. 10, Ground Floor,
Alankar Bldg., Balaram Street
Grant Road, Mumbai - 400 007.
Mobile : 98202-39639; Tel: 2305 2555
spanaudiovisual@gmail.com

11.6 Octroi Clearing Agency

Our official octroi clearing agent (below) can be contacted for clearing of incoming and outgoing exhibit materials beyond octroi limits in Mumabi city.

Mr. Jitu / Devendra
D.D. Octroi Service
Near Shiv Prasad Hotel, Dahisar Check Naka, Post - Mira,
Dist. Thane 401 104. Tel.: 022-28454401 / 022 28457637
E-mail: ddoctroi@yahoo.co.in; Mobile: 9833350704 Jitu / 9820142809 Devendra

11.7 Hosteses

Asawari Rao
standpersonnel.com
Takshila 9a/1
Mahakali Caves Road
Andheri East, Mumbai 400093
9321168928 / 9819768928
asawari@standpersonnel.com; www.standpersonnel.com

12. Additional Requirements Form

FURNITURE AND PROPS HIRE

The Exhibitors opting for Built-up stall shall be given a package of Services as per the terms of participation, (for detail please refer to point 7 & 7.4 on page no. 6& 7) **Please Order Your Additional Requirement Only.**

The following items are available at prices indicated below: T**he rates quoted are per piece mentioned for the PAINTINDIA 2012 Exhibition period.**

(Last Date 1st February 2012)

Price List of Extra Furniture Excluding Service Tax.

Description of Item / Service	Item Code	Rate	Qty	Total
Folding Chairs	Q1	220		
Cushion Chairs	Q2	500		
Revolving Chairs	Q3	800		
Bar Stool	Q4,Q4A	900		
Single Seater Sofa (White)	Q5	1000		
Two Seater Sofa (White)	Q6	2000		
Centre Table	Q7	770		
Counter Table	Q8	880		
Lockable Table	Q9	1300		
N H Counter	Q10	2750		
Glass Counter	Q11	2200		
Glass Round Table	Q12	1200		
Wood Round Table	Q13	1100		
Big Glass Round Table	Q14	1650		
Big Wood Round Table	Q15	1650		
Podium (500x500x750h)	Q16	1100		
Showcase (1/2 x 1/2)	Q17	3850		
Showcase (1 x 1/2)	Q18	5500		
Carton Rod (Running Mtr)	Q19	200		
Glass Shelf (1m x 9")	Q20	330		
Magzine Stand	Q21	500		
Spot Light (100w)	Q22	330		
Metal Light (150w)	Q23	1650		
Plug Point (5 Ampire)	Q24	300		
Plug Point (15 Ampire)	Q25	450		
Lockable Door	Q26	2200		
Glass Partition (1m x 2.5 Height)	Q27	1980		
Chain Barricade (Each Pole)	Q28	770		
Photo Clip	Q29	20		
Registration Desk (Per Mtr)	Q30	2000		
Fridge 165ltr	Q31	3300		
Plasma Tv (Per Day)	Q32	2000		
Locable Glass Counter	33	3300		
Wooden Shelf (1m x 9")	34	330		
Podium (500x500x1000h)	35	1650		

Novia Chair With Handle	36	550		
Metal Light (400w)	37	3000		
Three Seater Sofa (Black)	38	3000		
Wooden Platform4" to 6"h per sqmtr	39	500		
New Carpet (Red,Blue,Grey) P.Sqmtr	40	150		
Total		Amount Rs		

Any orders after deadline will be charged at 30% extra. Orders are valid only when accompanied by full remittance. Payment should be made by DD, payable in Mumbai in favour of Qurbania Interiors.

Company _____ Booth # _____

Address _____

City _____ State _____ Pin _____

Country _____

Phone _____ Fax _____

E-mail _____ URL _____

Enclosed is a draft no…… dated ……for the amount of Rs.…….....

Drawn on Bank…….....

Note :

- All rates are exclusive of applicable taxes.
- Rates mentioned above are on hire basis and applicable for show days only.
- Any other special item will be provided on specific request
- The amount is payable in advance to the official contractor, who will prepare the receipt in triplicate. The second copy of the receipt will be forwarded by contractor to Expocon international
- On site orders will be accepted only against cash down payments and subject to availability of stock at site.

Please return this form to:
Qurbania Interiors
Exhibition Fabricators & Contractor
Mohd. Amin
Gala No. 4&5, Kothari Compound,
Behind National Kanta Khairani Road,
Sakinaka, Mumbai - 400 072.
Tel.: +91-22 2852 3775 / 2856 0521 Mobile: +91-9821881484
Louis Dalvi +91-8082163588
Arshad +91-7738034003
Email: qurbaniainteriors@gmail.com

Q-1 Folding Chair

Q-2 Cushion Chair

Q-3 Revolving Chair

Q-4 Bar Stool

Q-4A Bar Stool

Q-5 One Seater Sofa

Q-6 Two Seater Sofa

Q-7 Center Table

Q-8 Counter Table

Q-9 Lockable Table

Q-10 N H Counter

Q-11 Glass Counter

Q-12 Glass Round Table

Q-13 Wood Round Table

Q-14 Big Round Table

Q-15 Big Round Table

Q-16 Podium (H-29")

Q-17 Showcase (1/2x1/2)

Q-18 Showcase (1x1/2)

Q-19 Curton Rod

Q-20 Glass Shelf

Q-21 Magazine Stand

Q-22 Spot Light (100w)

Q-23 Metal Light (150w)

Q-24 Plug Point 5AMP

Q-25 Plug Point 15AMP

Q-26 Lockable Door

Q-27 Glass Partition

Q-28 Chain Barricade

Q-29 Photo Clip

Q-30 Registration Desk

Q-31 Fridge

Q-32 Plasma Tv

13. FREQUENTLY ASKED QUESTIONS

How do we unload material for our booth?

● Employees or labourers of the exhibiting company may hand carry materials or use trollies to cart in the equipments and other material to the exhibit hall, ensuring no damage to the flooring/ carpet. During carting of equipment/material, no storage should be done at the banquet porch/ drive way. The equipment should be directly transported to the exhibition floor.

How do we hire labour/ machines to set up our booth?

● You can contact the official freight forwarding agent in advance for any assistance.

How do I secure hotel accommodation?

● Visit the accommodation section on our website www.paintindia.in for references of hotels. Our Travel Desk could help further in assisting you on the matter.

How can we order equipments and/or services for our booth?

● All PAINTINDIA 2012 vendors and service providers are listed in the Manual with their contact information.

14. Do's and Dont's

1. Organisers will demarcate the stands within the halls by suitable means. Exhibitors may take assistance from the Hall Supervisors for locating their respective stands.
2. Exhibitors shall ensure that their booth is built & dismantled in a safe, systematic and organized manner, within the specified build-up & dismantling period.
3. Stands should be constructed according to the layout approved by the Organisers. Organisers reserve the right to demand modifications/alternations to the stand in case actual display arrangement of a stand is not in conformity to the approved layout plan or guidelines. Organisers shall remove such installations from the stands at the cost and risk of the Exhibitor. Further, any part of the exhibit/stand which appears unsightly to the Organisers, must be covered by the Exhibitor failing which Organisers will have the same covered at Exhibitors' cost & risk. Decision of the Organisers in this regard will be final and binding.
4. The maximum height of any structure/display should be as per stipulated available heights mentioned in Sec. 8.1 of this manual.
5. Exhibitors should not take support of many permanent structures in Exhibition halls for display. Woodwork, inside/outside the Exhibition Halls is prohibited. Exhibitors are advised to bring prefabricated stands for assembly in the Exhibition Halls.
6. Exhibitors are advised not to use any vacant space around their stands for storage or otherwise. This could be hazardous and could restrict the movement of service personnel. Organisers reserve the right to remove such materials at the risk & cost of the Exhibitor.
7. Grouting/drilling of holes in the floor or walls is not permitted. Exhibitors will not be permitted to fasten machines or any part of display to walls, columns or floor. Foundations, anchorage, bolt holes and holes of any type shall not be drilled in the exhibit floor, columns or walls.
8. Name boards of standard size and colour will be provided to Exhibitors applying for raw space only. These would be placed in the aisles by the Organisers. These would be approx 7 ft. high and would have the stand number and short name of the exhibitor as indicated in their application form.
9. Exhibitors applying for shell scheme construction would be provided a fascia indicating company name and stand number.
10. Company logos will not be printed on the name board/fascias.
11. No suspended displays/structures are permitted from the ceiling of the exhibition halls. Requests placed well in advance **MIGHT** be considered.
12. No partitions would be allowed in the corner stalls, under any circumstances. Dividers or portions will not be allowed in front of the stalls or the border lines/corner sides of the stalls or in front of the passages/alleys. Both sides of the partitions

should be properly finished or painted, particularly the partition on the side of their neighbouring stand. Exhibitors are advised to make side partition in mutual agreement with neighbours.

13. Use of any type of loud speakers or musical instruments in the stalls is forbidden. Use of video equipment for display and demonstration will be permitted.
14. Use of flowers in vases and potted plants are welcome.
15. Carpeting of the stands is compulsory for all Exhibitors. Use of suitable commercial material for floor covering inside the stands is permitted. Gluing/pasting of carpets on the floor may be done only by using easily removable bi-adhesive tape that leaves no marks on the floor.
16. Stand floor should not be primed, painted or varnished, no floor covering be stuck permanently to the floor.
17. Arms and ammunition, explosives, contraband and/or other goods prohibited by Indian law, will not be allowed inside the Exhibition complex.

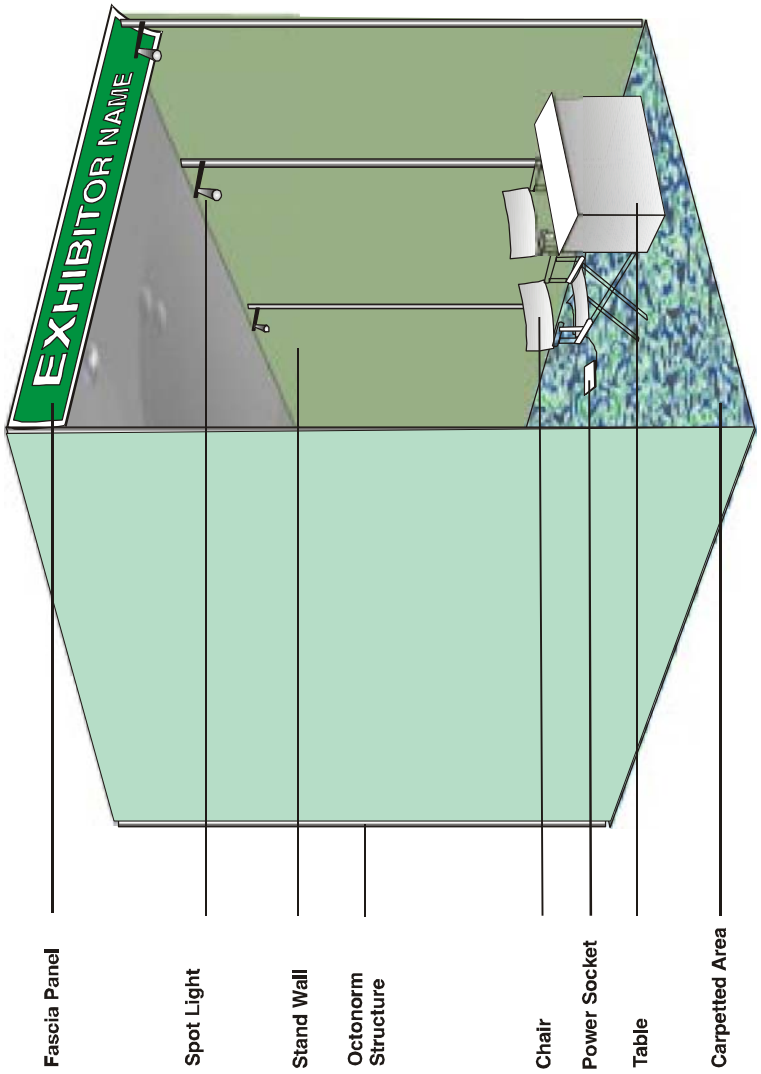
9 Sqmts. Stall

PAINTINDIA 2012

23-25 February 2012

STAND STRUCTURE

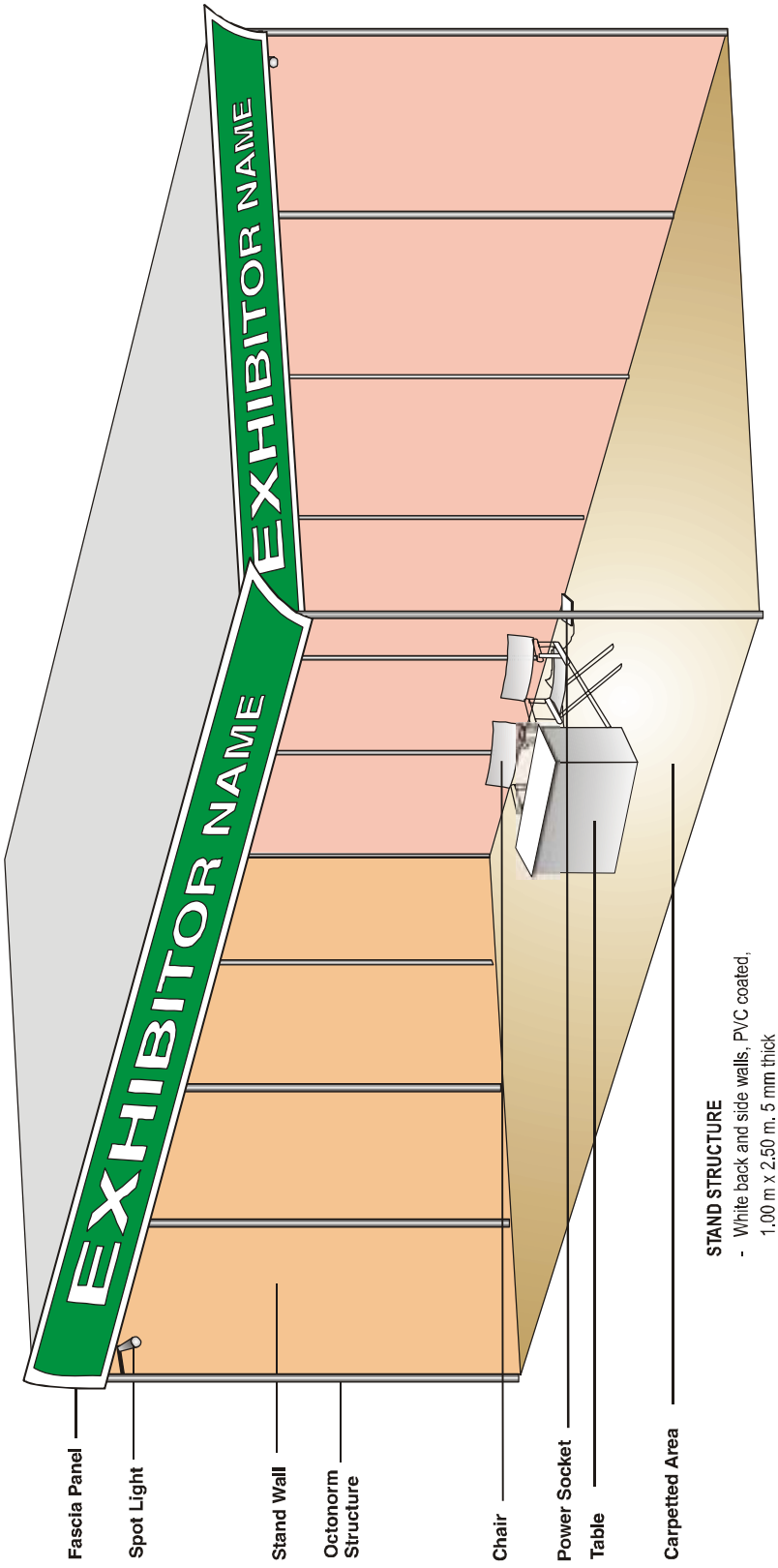
- White back and side walls, PVC coated, 1.00 m x 2.50 m. 5 mm thick
- Fascia board (coloured), 22 cm high, for the inscription (company name and stand number)
- Company name to be written in black or white lette
- Carpet



6 x 4 = 24 Sqmts. Stall

PAINTINDIA 2012

23-25 February 2012



STAND STRUCTURE

- White back and side walls, PVC coated, 1.00 m x 2.50 m, 5 mm thick
- Fascia board (coloured), 22 cm high, for the inscription (company name and stand number)
- Company name to be written in black or white letters
- Carpet

PAINTINDIA 2012

February 23rd-25th, 2012

Annexure 1

EXHIBITORS/VISITORS REGISTRATION

Advance registration Form

Date:.....

Mr. Mrs. : _____

Surname : _____

First Name : _____

Company : _____

Address : _____

Zip Code : _____

City : _____

Country : _____

Telephone : _____

Fax : _____

Position

- ☐ CEO/Managing Director/General Manager
- ☐ Director/Department Head Manager
- ☐ Engineer/Coordinator
- ☐ Technician/Supervisor
- ☐ Worker/Employee

Department

- ☐ General Management
- ☐ Marketing/Sales/Communication
- ☐ Design/Research and Development
- ☐ Manufacturing
- ☐ Production
- ☐ Purchasing
- ☐ Techniques and Methods
- ☐ Quality Control
- ☐ Maintenance, Servicing

I would like to register my name as a visitor

PAINTINDIA 2012

February 23rd-25th, 2012

Annexure -2

CONSTRUCTION/INTERIOR DECORATION CONTRACTOR

If a contractor is appointed for stall construction/interior decoration/electrical work other than the official shell scheme contractor, please fill in the following details:

Our Contractor _____

(Company name)

Address: _____

_____

Contact Person : _____

Telephone : _____

Fax : _____

We will observe the rules & regulations of Paintindia 2012 laid down by the Organisers.

Signature.....

Name & Designation.....

Company.....

Hall & Stall No.:.....

Date:.....

PAINTINDIA 2012

February 23rd-25th, 2012

Annexure - 3

NAME BOARD/FASCIA

Please type or clearly print in Capital Letters

(Deadline)

- This service is for all the exhibitors.
- Please write below the company name as required for the name Board/Fascia
- Please note that any name received after the specified deadline might be subject to delays.

Company Name: _____

Name Board/Fascia: _____

Signature.....

Name & Designation.....

Company.....

Hall & Stall No.:.....

Date:.....

19. LIST OF SERVICE PROVIDERS

Exhibition Stands Fabricator

Qurbania Interiors
Exhibition Fabricators & Contractor
Mohd. Amin
Gala No. 4&5, Kothari Compound,
Behind National Kanta Khairani Road,
Sakinaka, Mumbai - 400 072.
Tel.: 2852 3775/ Mobile: 9821881484
Email: qurbaniainteriors@gmail.com

Freight & Forwarding Agencies

Manoj Sharma/Kartik Soman
R.E. Rogers India Pvt Ltd.
501/502, MIDAS, Sahar Plaza Complex,
Mathuradas Vasanji Road, Andheri (E),
Mumbai - 400 059
Tel No - 022 3088 0313 / 022 3088 0309
Fax No - 022 2820 8942.
Email: rerogers_mumbai@vsnl.com
Mob - +91 9821043858 / +91 9821033809

Armayesh Buhariwala/Tahir Ali Shaikh
Buhariwala Logistics
Vakharia House, 1st Floor
51/53, Bora Bazar Street,
Fort, Mumbai - 400 001. India
Tel.: +91-22-2262 5450/53; Fax: +91-22-2262 2724
Mob.: +91-98200 64594 Armayesh
Mob.: +91-98925 03453 Tahir
Email: armayesh@buhariwalasglobal.com
info@buhariwalasglobal.com

Rajesh Utekar - General Manager
Orient Marine Lines Pvt. Ltd.
75, Mint Road, Fort, Mumbai - 400 001.
Tel.: +91 22 22625134, 22694419, 22659144
Fax: +91 22659143, 22701306
Email: rajeshu@orientm.com,
infomum@orientm.com
Mobile: 0091-9821028961

Travel Desk:

Please contact for your room bookings & Travel arrangement

Rodney D'souza, Manager
Reunions N Vacations
171, 2nd Floor,
Sunrays Shopping Centre,
Charkop Market, Next To Apna Bazaar, Kandivali (West),
Mumbai - 400 067. INDIA.
Tel: + 91 22 28608100
Fax: + 91 22 28608099
Mob: +91 9820904132
rodney@reunionsnvacations.com,
info@reunionsnvacations.com
Visit us at: www.reunionsnvacations.com

Mr. Sanjay Gandhi
Grin Travels
10, Peninsula Centre, S. S. Rao Road,
Parel, Mumbai - 400 012. India
Tel.: +91 -22-413 4005
Mob.: +91-8108047709
Email: admin@grintravels.com
Website: www.grintravels.com

Audio-Visual Systems:

All relevant A-V equipment (LCD projectors, Plasma TVs etc.) can be rented from:
Span Audio Vision
Mr. Hitesh Shah
Shop No. 10, Ground Floor,
Alankar Bldg., Balaram Street
Grant Road, Mumbai - 400 007.
Mobile : 98202-39639, Tel: 2305 2555
Email: spanaudiovisual@gmail.com

Octroi Clearing Agency:

Our official octroi clearing agent (below) can be contacted for clearing of incoming and outgoing exhibit materials beyond octroi limits in Mumabi city.

Mr. Jitu / Devendra
D.D. Octroi Service
Near Shiv Prasad Hotel, Dahisar Check Naka, Post - Mira, Dist. Thane 401 104. Tel.: 022-28454401 / 022 28457637
E-mail: ddoctroi@yahoo.co.in; Mobile: 9833350704 Jitu / 9820142809 Devendra

Hosteses & Stand Personnel

Asawari Rao
standpersonnel.com
Takshila 9a/1
Mahakali Caves Road
Andheri East, Mumbai 400093
9321168928 / 9819768928
asawari@standpersonnel.com
www.standpersonnel.com